# **RESUME**

# **Dhurba Khatri**

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**Career Objectives:**

To be associated with a progressive organization that provides an opportunity for a challenging and rewarding career by applying knowledge, skills and potential in this profession. I would also like to make positive contribution towards your organization with promoting team spirit and own professional growth.

**Summary of Work Experience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.N.** | **Post** | **Year** | **Duration** | **Organization/ Venue** |
| 1 | Sr. Social Behavior Change Officer | January 4th, 2023 to Contd… | Continuous  | Kathmandu Institute of Child Health**/** Kathmandu |
| 2 | Project Coordinator  | Oct 1st 2021 to December 31st 2022 | 15th months  | Geruwa Rural Awareness Association/Bardiya  |
| 3 | Research Officer  | October 15th, 2017 to February 28th 2019 | 17 Months |  School of Planning, Monitoring, Evaluation, and Research (School of PMER) |

**Work Experience:**

1. **Designation:** Sr. Social Behavior Change Officer

**Organization:** Kathmandu Institute of Child Health (KIOCH)

**Project:** *Strengthening Primary Health Care and Referral System for Prevention and Management of NCDs including Neuro-developmental Disorders among Children and Adolescents in Nepal,* Funded by: **UNICEF**

**Duration:** January 4th, 2023 to Till Date

**Major Role and Responsibility and Achievements**

* Develop and deliver research programs, including developing timelines; planning and monitoring progress and budgets; coordinating inputs from across the team and the wider organization; and identifying and highlighting risks and potential mitigations
* Actively engage in planning, preparation, implementation, documentation, and monitoring and evaluation of the program activities
* Conduct and facilitate capacity-building training for effective implementation of the program goals
* Facilitate SBC approaches like human-centered design in the development of SBC materials
* Develop training protocols and materials in close collaboration with Government counterparts and UNICEF
* Organize and facilitate the training workshops and meetings
* Participate in meetings with the implementation team and other relevant stakeholders
* Carry out supervision visits to implementation sites on a regular basis
1. **Designation:** Project Coordinator

**Organization**: Geruwa Rural Awareness Association (Geruwa )

**Project :** *Adolescent and Youth Project,* Funded by**PSI Nepal**

**Duration :** October 1st, 2021 to December 31st , 2022

**Major Roles & Responsibility and Achievements**

* Lead project ensuring quality planning, implementation, documentation, and reporting.
* Ensure coordination and backstopping to field staff (AYPOs, Outreach service providers), office-based staffs (M&E Officer, Admin and Finance officer) and other project staffs working under the organization with 60% of his time involving in onsite coaching and providing supportive supervision field staffs.
* Manage and organize program intervention according to project document and ensure innovation.
* Review the database and DHIS2 event capture and prepare qualitative and quantitative report and correspondence to the organization and donor.
* Maintain effective coordination and collaboration with PSI/Nepal field Office, Province, district level/Municipalities, local stakeholders and line agencies.
* Rapport building with Health Facilities Owner, Provider, Youth volunteers, target group beneficiaries and facilitate as well as provide technical backup to them.
* Organize monthly review meetings to discuss on project achievement vs. target and supervise staffs members in monthly planning process.
* Oversee the project budget, expenditure/tracking and quarterly budget forecast in periodic basis for efficient program implementation.
* Efficient Human Resource (HR) management by proper HR mobilization (authorize travel, leave and participation in meetings, workshops, training/orientation. Oversee office management, logistic and documentation.
* Supervise in rolling out service cost reimbursement system and periodic monitoring with technical assistance from PSI/Nepal.
* Work closely with program manager in holistic project management following project agreement, institutional policies, compliance and guidelines.
* Maintain accountability for project deliverables following implementation timeline and submitting reports.
* Share/communicate risk/issues/challenges and problems on time with seniors and PSI/Nepal field team to get it addressed on time.
* Ensure BCC, QA, M&E and other program activities are implemented as per the Standard Operating Procedures (SoPs).
* Ensure adolescent and youth are engaged in meaningful way for demand generation activities from planning to implementation of the events.
* Use project monitoring and quality tools and report as per the PSI/Nepal M&E guidelines.
* Supervise AYPOs for coordination to provide different trainings for providers, community mobilizers, youth volunteers as required and instructed by PSI/Nepal.
* Coordinate with local GoN including municipalities, provincial ASRH stakeholders from the project districts for effective implementation of the project.
* Advocate about ASRH at local forums and share lessons learnt where required in coordination with PSI Nepal.
1. **Designation:** Research Officer

**Organization:** School of Planning, Monitoring, Evaluation, and Research (School of PMER)

**Duration:** October 15th, 2017 to February 28th 2019

**Major Roles & Responsibility and Achievements:**

* Assisting in the development of research proposals and grant applications.
* Plan and coordinate research activities, ensuring adherence to ethical standards and regulatory requirements
* Conduct baseline, midline and end line survey of different project.
* Design and implement data collection methods, including surveys, interviews, and focus groups.
* Collecting and analyzing data using various research methodologies and tools.
* Analyze quantitative and qualitative data using appropriate statistical and analytical tools.
* Interpret research findings and draw actionable conclusions.
* Prepare detailed research reports, manuscripts, and other publications for internal and external dissemination.
* Communicate research results effectively to diverse audiences, including policymakers, healthcare professionals, and the general public.
* Collaborating with cross-functional teams to design and implement research projects.

**Academic Qualification**

2022: Master of Public Health (Health Promotion and Education),

 Pokhara University, Pokhara, Nepal

2017: Bachelor of Public Health,

 Pokhara University, Pokhara, Nepal

2013: +2 Sciences (HSEB)

 Sirjana Higher Secondary School, Pokhara , Kaski

2011: School Leaving Certificate SLC

 Shree Shaheed Shukra Higher Secondary School, Banethok Deurali, Syangja

**Major Areas of Interest**

* Research related jobs
* Working and managing of team with diverse cultural and educational background
* Interested to work in rural settings.
* Interested in learning new experience

**Personal Skills and Competences:**

1. **Technical skill:**

Hands on experience in Statistical Package for Social Science (SPSS), Epi-data, Endnote, Zotero, MS. Office (Word, Excel, PowerPoint,) well versed with email internet browsing

1. **Language Skill:**

Nepali, English, Hindi

1. **Professional Strengths**
* Effective command over verbal and written communication with good interpersonal skills.
* Leadership Skills
* Report writing skills
* Possess sound judgment and analytical skills
* Self-motivated and self-determined
* Flexible and ability to work effectively under stressful environment
* Sound Knowledge on health care delivery systems in the Federal context
* Have driving authorized driving license

**Training and Workshop**

* 5 days of **Adolescent Sexual Reproductive Health** training organized by the National Training Center and supported by PSI Nepal
* Participated in **Basic first aid training** organized by Nepal Red Cross, Kaski
* Participated in **Leadership development training** organized by Red Cross Youth Circle Hemja, Kaski
* Participated in a **Knowledge exchange workshop on sexual and reproductive health for Youth Volunteers** organized by Pragya Youth Forum
* Participated in Two Days of **Project Proposal Writing Training** conducted by the Guruchela Education Foundation.
* Participated in the second **National Summit of Health and Population Scientists** in Nepal
* Participated in **Five days** **Intensive learning and workshop on qualitative research 2018** organized by Boston College in association with Pokhara University and facilitated by Dr. Wendy Hillman and Dr. Kylie Radel from CQ University.
* Participated in **International Conference on Health Engineering in Disaster (ICHED2019)**
* Participated in **National Conference on Revitalizing National Health -System of Nepal in Federal Era: Pathway to Achieve Sustainable Development Goals** on 8-9 July 2019
* Participated in Online **International Workshop on Evidence Synthesis** conducted by the Indian Institute of Public Health

**Research Work**

**Publication:**

* Paudel, S., Poudel, S., **Khatri, D**., Chalise, A. and Marahatta, S.B., 2023. Social and mental health impact of COVID-19 pandemic among health professionals of Gandaki Province, Nepal: A mixed method study. Plos one, 18(4), p.e0283948.
* Gairhe, S., Gyawali, B., Pahari, S., Jnawali, K., Poudel, A., **Khatri, D**. and Paneru, D.P., 2023. Health literacy and associated factors among undergraduate health sciences students in western Nepal: a cross-sectional study. Health Promotion International, 38(2), p.daac188.
* Bishwokarma, S., Adhikari, C., **Khatri, D**., Gauchan, B., Sapkota, V.P. and Ranabhat, C.L., 2022. Multiple Burdens of Road Traffic Crashes in Pokhara, Nepal: A Patient Approach. medRxiv, pp.2022-05.
* Chhetri, Y., **Khatri, D.** and Gahatraj, N.R., 2023. Health Service Utilization and Its Determinants among Senior Citizens in the Semiurban Area of Western Nepal: A Cross-Sectional Study. Journal of Aging Research, 2023.

**Article Manuscript under Review Process at Different Journal**

* Quality of Life among Kidney Failure Patients Attending Dialysis Centers in Pokhara, Nepal (Journal of Preventive Medicine and Public Health)
* Dietary Intake Pattern and Nutritional Status of Reproductive-Age Women in Slum Areas of Pokhara Metropolitan (Journal of Nutrition and Metabolism)

**Research Grant:**

* Suicidal Stigma, Suicidal literacy, and Suicidal Ideation among College Students at Pokhara ( PG Grant By NHRC)

**Personal Information:**

**Name**: Dhurba Khatri

**Sex**: Male

**Permanent Address**: Bheerkot-3 Syangja

**Temporary Address**: Pokhara-10 Kaski

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**Citizenship Number**: 42-01-70-00405

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**References**

1. Name : Dr. Damaru Parsad Paneru

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1. Name : Dr. Sandeepa Karki

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1. Name : Yadu Kumar KC

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Designation: Program Manager, Geruwa Rural Awareness Association

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**Certification:** I hereby declare on my word of honor that this information is correct and complete and that I shall immediately inform any changes in my situation. I can submit proof of all the information if needed.

Thank you!



Dhurba Khatri